



Protecting the Employer

Health and Safety regulations, designed to protect employees in the work place, are an important part of business.

After all, everyone wants to work in a safe environment.

But as the law becomes ever stringent who is there to protect the employer?

Most companies have neither the skills nor time to ensure that they are fully compliant with the very latest legislation.

Leaving the employer exposed, this can result in protracted proceedings and a hefty fine if an accident occurs.

By talking to Citation, you can put your Health and Safety requirements in the hands of professionals.

Citation only employs the highest calibre consultants, all of whom are qualified members of the Institute of Occupational Safety and Health (IOSH) or the International Institute of Risk Safety Management (IIRSM),

Available 24 hours a day / 365 days per year, our consultants will safeguard your business through measures which **prevent** accidents occurring and **protect** you if they do.

Key Areas Covered by Citation

- The Company Health and Safety Policy Statement
- The responsibilities for carrying out that policy
- The monitoring procedures necessary to ensure the continued effectiveness of the policy
- Safety rules in respect of employees and visitors
- Company rules for outside contractors
- Accident, injury, first aid procedures and dangerous occurrence recording (RIDDOR)
- Fire rules and procedures
- COSHH procedures and guidelines
- Advice on safe working practices
- Electricity at Work Regulations
- The Environmental Protection Act
- Food Hygiene procedures and guidelines
- CDM procedures and guidelines
- Advice and guidance on the completion of risk assessments

Safeguarding Your Business through Prevention

A qualified consultant will visit your premises to conduct a thorough analysis of the Health and Safety issues that affect your business.

Identifying any potential hazards, listing existing control measures and advising on any immediate areas of high risk, the prevention process begins here.

A tailored and comprehensive Health and Safety system will be written specifically for your needs.

This will be implemented by your Health and Safety consultant who will install the systems, run through all documentation, and ensure that relevant staff are aware of the procedures.

Detailed risk assessment advice will also be provided and any training requirements assessed.

Once installed, Citation will continue to update your system with any relevant changes to legislation, so that you remain protected at all times.

Annual audit inspections by a qualified consultant ensure that the Health and Safety policies are being observed and its overall effectiveness is intact.

Safeguarding Your Business through Protection

With preventative measures in place, Citation will protect you in a number of ways.

- **A 24 hour / 356 day Helpline**

Offering advice at any time of day or night or night from a fully qualified Health and Safety Consultant.

- **Indemnity Guarantee**

Protecting you against legal representation costs and awards in the event of any prosecutions being made against you.

- **Urgent Site visits**

In the event of serious incidences or accidents.

- **Liaison with Enforcing Authorities**

Dealing with bodies such as the Health and Safety Executive and Local authorities in the event of specific problems.

Citation Plc

Personnel / Employment Law / Health & Safety
Safeguarding Your Business Through Prevention and Protection

Caledonian House, Knutsford, Cheshire, WA16 6AG
Tel: 01565 650092 Fax: 01565 654882
www.citation.co.uk Email: enquiries@citation.co.uk

